

## JOB DESCRIPTION

<b>LEVEL</b> Executive Security Consultant One year consulting services, full-time		<b>DATE</b> Prepared: April 14 <sup>th</sup> 2008 End of recruiting: May 9 <sup>th</sup> 2008 Contract start date: ASAP
<b>PLEASE SEND RESUME BY E-MAIL</b> <b>TO: <a href="mailto:amcordeau@i8020.com">amcordeau@i8020.com</a></b>		<b>LOCATION</b> Well renowned North-American Integrated Logistics Company in Canada.
<b>Essential:</b>	Willing to travel across Canada 75% of workweek. 25% in Montreal Bilingual: English and French	

<b>JOB PURPOSE/SCOPE</b> <ul style="list-style-type: none"> <li>• Directly responsible for the development of a strategic plan, coordination and management of security programs within a large multi-location customer consistent with corporate strategy and direction and customer security standards and requirements.</li> <li>• Measurable results include level of compliance with documented security processes, a reduction in the frequency and severity of incidents and related losses, improved security management and culture, and performance among employees, customers and drivers.</li> </ul>
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KEY JOB FUNCTIONS	% OF WORKWEEK SPENT ON FUNCTION
1. Provides leadership, technical guidance and support to Director, Customer Logistics, and Logistics Managers.	15
2. Assists in the development of strategies and actions to meet key security objectives and customer security programs, directs the activities of operations management, evaluates performance and provides the necessary education and training and development to improve performance, knowledge and skill levels.	15
3. Leads the development of strategies and actions to meet the goals of the employee and company security programs in a multi-location warehousing and transportation operation with high value product.	10
4. Conducts/oversees on-going formal and self-auditing process and develops solutions to resolve problems related security programs, processes and systems.	20
5. Advises and assists in the proposal and coordination of security services and vendors. Responsible for approving all security	5

vendors.	
6. Serves as primary interface with law enforcement agencies. Investigates losses, where necessary, and ensures reporting of all incidents to senior management. Ensures evidence is collected and maintained.	5
7. Serves as the primary interface on security audits, inspections, issues and employee/customer complaints. Investigates and provides reporting with recommendations to deal with the areas of concern.	15
8. Develops security processes and work instructions relative to facility and vehicle security issues; as well as work instructions for related to the security monitoring center.	5
9. Ensures proper staffing levels are maintained relative to security guard services and the Security Monitoring Center.	10

DECISION MAKING AND AUTHORITY	
<ul style="list-style-type: none"> <li>• Identification of barriers/constraints to the achievement of security goals and reduction of costs and improved security awareness.</li> <li>• Identification of barriers/constraints to the achievement of facility and vehicle security goals.</li> <li>• Identification/implementation of actions to overcome above barriers/constraints.</li> <li>• The selection, evaluation and development of direct reports and security vendors.</li> </ul>	<b>RECOMMENDATIONS MADE BY YOU</b> <ul style="list-style-type: none"> <li>• Direction, strategies for achieving security goals.</li> <li>• Direction and strategies for achieving consistently secure facilities and vehicles.</li> <li>• Changes in direction, strategy for the above.</li> <li>• Changes in personnel, reporting relationships.</li> </ul>
SKILLS/KNOWLEDGE/EXPERIENCE/EDUCATION REQUIRED	
<ul style="list-style-type: none"> <li>• Post-secondary education with specific training in security management and security systems.</li> <li>• Strong technical background and working knowledge of security systems and management principles.</li> <li>• 8-10 years direct experience in developing and managing security systems and programs and transportation security plans</li> <li>• The ability to work with and influence all organizational levels, solid analytical, problem-solving and communication skills.</li> </ul>	